



Agreement for Business Before Hours (2024)

The purpose of Business Before Hours is to provide members of the Blowing Rock Chamber of Commerce the opportunity to enjoy networking in an informal setting before the start of your day. We realize that the Business After Hours schedule and/or environment doesn't work for all members. Therefore, we have Business Before Hours as an alternative, and "no alcohol" networking event.

Hosting a Business Before Hours gives the host business a chance to showcase their organization to the business community in an intimate and up-close environment. Business Before Hours are scheduled quarterly in April, June and September. Hours are from 8:00 am – 9:30 am.

The Blowing Rock Chamber of Commerce will:

- 1. Market the event to all members via our e-newsletter and on our web calendar of events.
- 2. Provide staff/volunteers with the registration table.
- 3. Provide name tags and a registration sheet.
- 4. Facilitate the door price drawing.

The Host Business/Organization(s):

- 1. Must be a member of the Chamber in good standing for the year in which the event will take place.
- 2. The organization is expected to provide facilities to accommodate at least 30 people. (They can be inside & outside.)
- 3. Must provide a table and trash can for a registration area, near the entry point, where people can sign in and get a nametag from the Chamber staff/volunteer. The space should be large enough to accommodate the Chamber banner (approximately 3' wide and 6' tall).
- 4. Is expected to provide, *free of charge to guests*, refreshments (no alcohol). Easy to hold breakfast foods are recommended like coffee/tea and breakfast sandwiches. Food and drink should remain available until 9:30 am. At 9:30 am, Business Before Hours is considered over and the host may remove food and drink, and resume with normal business operations.
- 5. Should provide 2 door prizes. Business cards will be collected for drawings. The door prizes can be representative of your business or gift cards are often used.
- 6. May keep all business cards and guest list, to provide follow-up with individuals who attended the event.
- 7. The host should be prepared to make a few remarks to the guests, not only as a welcome, but also to promote the host business.

_____ agrees to the above terms and will host Business

Before Hours for the Blowing Rock Chamber on Wednesday, _____,

from 8:00am – 9:30am. To be held at the following location, _____.